

# Chemistry Department

## Key/CardKey request

**Directions:** Fill out this form, submit your key request online at <https://tma.unr.edu>, and then submit this form to the Director of Laboratories, Chemistry. If you need both a physical key and CardKey access two separate online requests will be required. *Failure to submit a physical or scanned copy of this form to the Director of Laboratories may result in a delay obtaining access.*

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

NSHE #: \_\_\_\_\_

Phone: \_\_\_\_\_

**UNR status:**      Student                  Faculty                  Staff                  Other

### Physical Key Request

*Provide key number or building and room numbers:*

\_\_\_\_\_ CB 213 (copier/mail): \_\_\_\_\_  
\_\_\_\_\_ CB 007 (NMR): \_\_\_\_\_  
\_\_\_\_\_ CB 103 (SIL): \_\_\_\_\_  
\_\_\_\_\_

### CardKey Request/Update

Chemistry Building: \_\_\_\_\_ Expected access end date: \_\_\_\_\_

Other: \_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_

**Advisor/Supervisor:** \_\_\_\_\_  
(printed)

**Advisor/Supervisor:** \_\_\_\_\_  
(signature)